**Venetian Village Community Association**

**C/O Sandcastle Property Management**

**16266 San Carlos Blvd. Suite 10**

**Fort Myers, FL 33908**

**239-466-3330**

[**Matt@sandcastlepmb.com**](mailto:Matt@sandcastlepmb.com)

**Notice of Intent to Lease Application Fee $100 + $75 per person for background checks**

**COPY OF PHOTO ID REQUIRED IN ORDER TO COMPLETE APPLICATION**

**Partially completed forms will not be accepted.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address Current Owner’s Name & Phone Number**

**This notice of intent to lease must be accompanied by a legible copy of photo identification of each applicant over the age of 18 and cash, a cashier’s check or money order (non-refundable) made payable to Sandcastle Property Management and mailed to Matt Deavers, C/O Sandcastle Property Management, 16266 San Carlos Blvd. Suite 10, Fort Myers, FL 33908. Please note:**

**\* Use of Home/Lot is limited to single family residency**

**\* Home/Lot may not be leased for terms less than six (6) months**

**\* Occupation of the Home is limited to Lessee/Purchaser and his/her immediate family listed below**

**\* No exotic pets or bully breed dogs**

**\* Lease dates from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Applicant (1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOB \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Present Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How Long? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Own \_\_\_\_\_\_ Rent \_\_\_\_\_\_\_**

**If rented, please provide Name/Phone # of Landlord \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Co-Applicant (2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOB \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Present Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How Long? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Own \_\_\_\_\_\_ Rent \_\_\_\_\_\_\_\_**

**If rented, please provide Name/Phone # of Landlord \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional Occupant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional Occupant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional Occupant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NOTE: All persons 18 years of age and older who will occupy the Home for any length of time throughout the term of the proposed lease shall be considered a Co-Applicant and must complete a corresponding application. Additional applicants may require an additional non-refundable fee.**

**Please provide two (2) personal references (local if possible)**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please provide vehicle information**

**Make: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Make: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please provide emergency notification information:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Credit and Personal History**

**Have you ever filed bankruptcy? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you ever been evicted from a rental residence? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you currently party to any lawsuits? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are there any judgements against you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you ever been adjudicated as a sexual predator under the laws of the State of Florida or of any other state? \_\_\_\_\_\_\_\_\_\_\_\_**

**Have you ever been convicted of any felony under the laws of the State of Florida or any other state? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If you answered yes to any of the previous questions, please explain the details below**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**APPLICANTS AUTHORIZATION:**

**I/We the undersigned (to include any additional occupants or separate applications which are hereby incorporated herein) authorize Venetian Village Community Association and its property management company, Sandcastle Property Management, to obtain an investigative consumer credit report including by not limited to credit history, criminal record search and registered sexual offender search. I/We authorize the release of information from PREVIOUS OR CURRENT LANDLORDS, EMPLOYERS AND BANK REPRESENTATIVES. This investigation is for resident screening purposes only and is confidential. This report contains information compiled from sources believed to be reliable, but the accuracy of which cannot be guaranteed. I/We hereby hold the owners, Venetian Village Community Association and Sandcastle Property Management and its agents free and harmless of any liability for any damages arising out of any improper use of this information.**

**The following is important information about your rights under the Fair Credit Reporting Act:**

**a. You have the right to request disclosure of the nature and scope of the investigation.**

**b. You must be told if information in your file has been against you.**

**c. You have a right to know what is in your file, and this disclosure may be free.**

**d. You have the right to ask for a credit score (There may be a fee for this service).**

**e. You have the right to dispute incomplete or inaccurate information. Consumer reporting agencies must correct inaccurate, incomplete, or unverifiable information.**

**A summary of your rights under the Fair Credit Reporting Act is available by visiting or writing** [**www.ftc.gov/credit**](http://www.ftc.gov/credit) **or: Consumer Reporting Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Avenue N.W., Washington D.C. 20580.**

**Applicants acknowledge, agree to, and confirm:**

**1. That prior to submission of the application that they received from the Owners current copies of the Declaration of Covenants, Restrictions, and Conditions and, Articles of Incorporation, By-Laws, and Rules and Regulations of the Association pertaining to the Home/Lot which they are requesting to lease.**

**2. That a breach of any term of the above referenced association documents or Rules and Regulations constitutes a default under the lease.**

**3. That a misstatement under this Application for Lease shall constitute a default under the lease.**

**4. That at no time during the term of the proposed lease shall any person who is required to be registered as a sexual predator/offender under the laws of any state or country be allowed to stay overnight within the Home. Notice regarding Florida Sexual Offender Law: The Florida Department of Law Enforcement (FDLE) maintains a list of sexual predators/offenders to enable the public to request information about these individuals who may be living in their communities. If this is important to you as a potential occupant of a home within this community, you may contact FDLE prior to entering into a lease at 1-888-357-7332 (toll free), via e-mail at** [**www.sexpred(cV.fdle.state.this.or**](http://www.sexpred(cV.fdle.state.this.or) **Be advised that this disclosure is ot a warranty of any kind. Further, it is not intended to be a substitute for any independent investigations which the applicant may wish to make for their own benefit.**

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**Applicant’s Signature Date Co-Applicant Signature Date**

**Owners’ Acknowledgement and Consent:**

**The Owners of the Home proposed to be leased acknowledge that, notwithstanding that they are leasing their Home, it is they who shall continue to be responsible and liable for any and all damages caused to any other Hoes within the community or any limited or common elements of the association which may be caused by any applicants or their guests.**

**Owners further agree that in the event there is a default under the lease as a result of a breach of any association rules or regulations or covenants that the Owners shall take immediate steps to terminate the lease and evict the applicants. Further, the Owners hereby agree to hold the Association and its property manager, Sandcastle Property Management, free, harmless, and indemnified from any and all costs, damages, fees, and expenses of any kind whatsoever in connection with this proposed rental.**

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**Owner’s Signature Date Owner’s Signature Date**

**It is understood that Sandcastle Property Management will attempt to have a response to the applicants within approximately ten business days, but that such response time cannot be guaranteed.**

**THIS SECTION FOR ASSOCIATION USE ONLY**

**Processing Fee received: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Interview: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved \_\_\_\_\_\_\_\_\_\_ Disapproved \_\_\_\_\_\_\_\_\_\_\_**

**By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**