

Cinnamon Cove Single Family II
Board Meeting Minutes
February 21, 2021

Call to Order- The meeting was called to order by CAM Matt Deavers at 10:15 AM

Notice- Notice was posted in accordance with the Association's governing documents and Florida Statutes.

Quorum- Established by all 5 Board Members.

Election of Officers:

Bill made a motion to keep offices the same as 2020. Jean seconded and the motion passed 5-0.

Pat Murdick- President

Bill Matuszak- VP

Jean Harrenstein- Treasurer

Dave Dawson- Secretary

Ken Norr- Director

Minutes- Jean made a motion to approve minutes from November 30, 2020 and Pat seconded. Motion passed 5-0.

Financial Report- CAM Matt gave the 2020 Year-End and January 31, 2021.

Committee Reports:

Irrigation- Pat provided updates on new irrigation vendors and services that will be provided. The irrigation vendor will be looking at controllers that are nearing the end of their expected life. Ken provided a few other updates, including a status update on the Association golf cart used for irrigation repairs.

Lamp Posts- Lamp posts have all been repainted and new lights have been purchased. The committee is putting together a plan for installing new lights. Dick Gates is working on each mailbox to level them and reattach to the posts.

Old Business:

Audit- CAM Matt gave an update on the audit that has been underway for two years. Auditors need a few more documents and complete the audit.

Landscape Updates- A new company took over in January 2021. Bill Matuszak stated that new sod will be installed at the beginning of rainy season. The property will be surveyed and sod added to the most urgent areas first. This will likely be on the southern stretch of Caravel. Residents will be sent information regarding mulching at individual homes. This is an optional service provided by landscapers for owners that would like to pay to have it done.

New Business:

Roof Replacement 2021- CAM Matt gave a list of roofs that will be replaced in 2021. 3-4 bids will be reviewed and approved over the next few months. Owners will be notified prior to the beginning of the project. Bill discussed gutters on roofs that will be replaced.

Modification Requests:

16804 Coriander- Request to remove trees. Formal approval not needed

11179 Caravel- Request to add pavers in back. Ken made to approve, Bill seconded and the motion passed 5-0.

16650 Coriander- Install accordion shutters. Dave made a motion to approve, Jean seconded and the motion passed 4-0 (Ken abstained).

Board Comments:

Pat discussed community goals for 2021:

Continue to improve grounds maintenance and irrigation.

Welcome packet for new residents and newsletter.

Roof replacement.

Volunteers to update Bylaws.

Bulletin Board on CCSFII grounds for resident updates.

Bill discussed getting volunteers to monitor landscapers.

Jean asked about the paint schedule.

Owner Comments:

Mary Jane Corning stated that she will be moving in April and will be having a POD in her driveway for a few days.

Next Meeting- March 29, 2021 at 10 AM

Adjournment- Bill made a motion to adjourn at 11:25 AM, Jean seconded and the motion passed 5-0.