

**Cinnamon Cove Single Family II  
Board Meeting Minutes  
October 28, 2019**

**Call to Order-** The meeting was called to order by Carolyn Kern at 10 AM

**Notice-** Notice was posted in accordance with the Association's governing documents and Florida Statutes.

**Quorum-** A quorum was established by the presence of Carolyn Kern, Bob Hughes, Mary Jane Corning, Dennis Frisch and Tom DeBoni (via telephone).

**Approval of Minutes-** The Board reviewed minutes from the September 30 meeting. Bob made a motion to approve, Mary Jane seconded and the motion passed 5-0.

**Treasurer's Report-** Tom reviewed the September Financial statement.

**Manager's Report-** Matt provided updates on a few trees that need to be removed and wood repairs.

**Committee Reports:**

**Irrigation Reports-** Bob reported that the well on the north side of Caravel was replaced and electrical work is needed on the system at the south Caravel system.

**Lamp Posts-** A major issue with lights on lamp posts is going on. Bob reported that as many as 15 lights may be out. Dennis reported that the committee will meet in November and will be scheduled after residents return.

**Landscaping-** Mary Jane provided landscaping updates. Lawn fertilization was done last week and week treatment/trimming is scheduled for early November. Mary Jane made a motion to approve spending \$1690 (not to exceed) on adding sod to 3 areas: 11147, 11155 and 16845. Dennis seconded and the Board discussed. Motion passed 5-0.

**Old Business:**

**Audit-** The audit is progressing.

**2020 Roof Replacement-** Two roofs are scheduled to be replaced in 2020: 16756 and 16578

**Phase 3 Painting and Phase 1 and 2 Drip Edges-** Bids will be reviewed at the next meeting for 2020 Painting.

**2020 Budget-** The Board reviewed a draft of the 2020 budget. Mary Jane made a motion to approve mailing the draft as presented. Dennis seconded and the motion passed 5-0.

**New Business:**

**Water Pump-** The well pump supplying water to the north Caravel zone was replaced. Cost was \$4800. This was paid for from reserves. Dennis made a motion to approve the spending, Bob seconded and the motion passed 5-0.

**Irrigation Electrical Work-** Electrical work is needed on the south Caravel irrigation system. Bob made a motion to approve spending \$800 to fix electrical work on pump 13, Mary Jane seconded and the motion passed 5-0.

**Management Contract-** Carolyn reviewed the management contract. Matt stated his contract price would likely not go up for a few years.

**Master Association Update-** Mickie LeBlanc provided the Association with the Cinnamon Cove Master Association Update. Master Association president has a new email: ccmepresident@gmail.com

**Requests for Additions/Renovations:**

**16865 Coriander-** Request to install rear pavers. Tom made a motion to approve contingent upon receiving license and insurance, Mary Jane seconded and the motion passed.

**11179 Caravel-** Request to install new windows and request to replace driveway with pavers. Bob made a motion to approve the driveway paver request as is and approve windows/doors contingent upon receiving license and insurance. Dennis seconded and the motion passed 5-0.

**Board Comments-** Tom asked Bob about a 6 month CD that matures in November. The Christmas Party will be December 7<sup>th</sup> at the Clubhouse.

**Adjournment-** Dennis made a motion to adjourn at 10:59 AM, Bob seconded and the motion passed 5-0.