**Cinnamon Cove Single Family II Condominium Association, Inc
Board Meeting Minutes
October 30, 2017**

**Call to Order-** The meeting was called to order by President Bob Hughes at 10 A.M.

**Quorum-** A quorum was established by the presence of Bob Hughes, Mary Jane Corning, Carolyn Kern, and Ray Heuring.

**Notice-** Notice was posted in accordance with the Association’s governing documents and Florida Statutes.

**Approval of Minutes-** The Board reviewed minutes from the October 2, 2017 meeting. Mary Jane made a motion to approve, Carolyn seconded and the motion passed 4-0.

**Treasurer’s Report-** The Board reviewed the month ending September 30, 2017 Financial Statement and discussed key areas.

**Old Business:**

 **Committee Reports:**

 **Water Lines-** Bob provided a status update on water lines/irrigation.

**Tree Replacement-** Numerous trees were taken down due to Hurricane Irma. These will be replaced next year before rainy season. Carolyn thanked residents that assisted with clean up after the storm.

**Lamp Posts-** 11107 isn’t getting electricity. Sandblasting/powder coating is just about finished, with 8 mailboxes/posts remaining

**Audit-** Wallace Sizelove has been retained to audit the Association’s finances. Primary information has been provided to them.

**Roof Replacement-** 11123, 11099, 11131, 16842, 16708, 16775, 16785, 16698, 16564, 16825, and 16818. These are scheduled for December/January.

**Irma Repairs-**  An insurance adjuster has reached out to Management and should be visiting the Association soon. Claims will be filed for 2 roofs and all landscaping issues, but reimbursement for only part of the cost to replace two roofs is expected.

**New Business:**

**Budget-** The Board reviewed a draft of the 2018 Budget. Mary Jane made a motion to approve the draft that will be mailed to residents, Ray seconded and the motion passed 4-0.

**Master Association Update-** Carolyn provided information on the Master Association. Next month’s master meeting has been moved to November 13 from November 20. Amanda Williams is the new CAM of the Master Association. Carolyn also discussed information that the Master’s onsite maintenance manager provided regarding updates that were accomplished over the summer and planned future projects.

**Requests for Additions/Improvements-** A request that Neilsen submitted last month regarding a generator was discussed.

**Board Comments-** Carolyn requested that sales be added to future meeting agendas so they can be added in the Minutes. A sale of 16589 was approved by the Board via email. The CCSFII Christmas party is December 9th.

**Member Comments-** Residents asked questions regarding roof and tree replacement.

Tom would like the website updated with current information and updated.

**Next Meeting-** November 27, 2017. The 2018 Budget will be approved at this meeting.

**Adjournment-** Mary Jane made a motion to adjourn at 11:15 A.M., Ray seconded and the motion passed 4-0.