**Cinnamon Cove Single Family II Condominium Association, Inc.
Board Meeting Minutes
January 29, 2018**

**Call to Order-** The meeting was called to order by Bob Hughes at 11:30 A.M.

**Notice-** Notice was posted in accordance with the Association’s governing documents and Florida Statutes.

**Quorum**- A quorum was established by the presence of Bob Hughes, Ray Heuring, Jack Kalbfleisch, Carolyn Kern, and Mary Jane Corning.

**Approval of Minutes-** The Board reviewed minutes from the November and December Board Meetings. Carolyn made a motion to approve November’s minutes, Mary Jane seconded and the motion passed 5-0. Mary Jane made a motion to approve, Jack seconded and the motion passed 5-0.

**Treasurer’s Report-** Matt reported on the December 2017 financial statement.

**Old Business:**

 **Committee Reports:**

**Water Lines-** A main water line was hit by a stump grinder and repaired by Youngsquist. No major issues exist and smaller issues are addresses as discovered.

**Trees to be Removed or Replaced-** 16866 has a tree that needs to be trimmed away from the house.

**Lamp Posts/Mailboxes-** Powder coating mailboxes is complete. A few issues with lights exist. A meeting is set up with a company in Cape Coral to discuss replacement of mailboxes.

 **Audit-** We are still hoping to have to audit report for the 2018 Annual Meeting.

**Irma Repairs-** Matt gave an update on roofs that need to be replaced, stumps that need to be removed, and trees that need to be replaced.

**Landscaping Contractors-** The Board discussed issues with the current landscaper and reviewed a bid from Greenscapes.

**New Business:**

 **Annual Meeting Proxy-** Matt discussed issues to be voted on at the annual meeting.

**Insurance-** The Board requested a summary sheet of all insurance policies covering the Association.

**Master Association Update-** The Master governing document update was approved and sent to residents. The Master’s Annual meeting is set for 2/14. Four items are up for membership vote. A new door was approved for the clubhouse dumpster. New benches are being added to the clubhouse entrance because the old ones have deteriorated and rusted. New trash and recycle containers are being added around pools. Clubhouse painting has been deferred until a new Board is in place. Pavers around the pool may present a safety issue and repairs are being addressed. Residents will be voting on reallocating funds for paver repair at the Master’s annual meeting.

**Requests for Additions/Renovations-** 16588 submitted a request to install impact windows. All documents have been provided. Ray made a motion to approve, Bob seconded and the motion passed 5-0.

**Board Comments-** None

**Member Comments-** None

**Adjournment-** Jack made a motion to adjourn at 12:22 P.M., Ray seconded and the motion passed 5-0.